

## ACCREDITATION TIMELINE - DRAFT 01/02/10

Date	Item	Accountable People
APRIL, 2011	VISITATION	ALL
FEBRUARY, 2011	DOCUMENT SUBMISSION	ADMIN
JANUARY, 2011	EDITORIAL TOUCH-UPS	COMMITTEE REPS
DECEMBER, 2010	COMPLETION OF ALL REPORTS	ADMIN
NOVEMBER, 2010	ANALYSIS OF SURVEY RESULTS	BOARD+ADMIN
OCTOBER, 2010	ON-LINE SURVEY DRAFTS OF COMMITTEE REPORTS	ALL ADMIN+BOARD
SEPTEMBER, 2010	PR WITH PARENTS ON SURVEY	PEGGY+PTA
JULY, 2010	HANDBOOK REVISION COMPLETE	PRINCIPALS+ SMT
JUNE, 2010	CURRICULUM DOCUMENTS DONE COMMITTEES UPDATE	TEACHERS ADMIN+ reps
MAY, 2010	BOARD POLICY MANUAL REVISION INTRO FOR PARENTS AT BOARD FORUM	BOARD JOE/ PEGGY
APRIL	COMMITTEES FORMED AND SCHEDULED Three meetings each, tasks outlined, report plan	ADMIN selects
MARCH	PRELIMINARY MEETING - to share timeline and plan committees	PTA LEADERS, HoDS, ADMIN, BOARD and/or reps
FEBRUARY	ADOPTION OF TIMELINE	INVITED LEADERS
JANUARY TO APRIL + (ongoing)	CURRICULUM WORK AND ARTIFACT COLLECTION UNDERWAY	TEACHERS/PRINCIPALS