HILLEL ACADEMY

ADMISSION PROCEDURES

An Application Form must be completed and submitted, together with the Registration Fee of J$5,000, for the attention of the Business Manager (Admissions) in the Main School Office.

Please note that the completion of the Application Form is the first step in seeking admission to Hillel Academy. It does not guarantee that a place will be offered.

PREP SCHOOL

Kindergarten 1 and 2

Children entering Kindergarten One (for 3- 4 year olds) must have had their third birthday on or before August 31st of the year in which they start school.
Those seeking admission to our Kindergarten 1 and 2 classes for the following September will be invited to spend part of a day at school for informal group activities during the months of March - May preceding the admission date. Parents will be informed of the date at least two weeks in advance. The children's general social maturity and adaptability within a group, large/fine motor skills and age-appropriate readiness skills for numeracy and literacy will be observed.

Grades 1 - 6

Older children seeking admission to the Prep School will be assessed at age-appropriate levels in English and Mathematics on an individual basis. These assessments can be arranged at any time throughout the year.

HIGH SCHOOL

Students applying for admission to the High School, will be evaluated, in order to ensure that our curriculum can meet their needs, and that they will benefit from our challenging educational programme.

Grade 7

Students seeking admission to our Grade 7 classes in the High School will be required to sit an Entrance Examination, which will include English, Mathematics and Non-Verbal Reasoning. This examination will be held in May.

Grade 8 - 11

All other students seeking admission to the High School will be assessed at age-appropriate level in English and Mathematics and Non-Verbal Reasoning on an individual basis. These assessments can be arranged at any time throughout the year. Following the successful completion of the tests, and the presentation of three years of school records, a date will be set for the student and his/her parents to be interviewed by the Principal.

Sixth Form

Students seeking admission to the Sixth Form will be invited to attend an interview and must satisfy the Admissions Panel that they have the proven ability to study successfully at this advanced level. School records for at least three years are required, as are any external examination results (CXC, IGCSE etc).

The Admissions Committee

The Admissions Committee meets to make the final decisions, taking into consideration our restrictions on class size and the availability of space in the relevant year group. Upon the successful completion of all entrance requirements a written offer of a place will be made.

Parents, or their representative companies, have 7 days in which to accept this offer of a place and to make payment of the non-refundable New Student Enrolment Fee, currently:
US$1,000 for new students, US$600 for new IB students and US$3,500 for foreign students.

The School reserves the right to adjust the fees at any time without prior notice.

I have received the Admission Procedure for Hillel Academy and return this signed copy, together with the completed Registration Form, as an acknowledgement that I have read and accepted these procedures.

Signed: . . . . . Date: . . . . . .

51 Upper Mark Way, P.O. Box 2687, Kingston 8, Jamaica W.I.
Telephone: (876) 925-1980, 925-9485, 924-1996 Fax (876) 925-1834